



WCAG 2.1 AA Checklist

Follow these 5 easy steps to make your iMIS website WCAG 2.1 Level AA compliant.

Authored by:

Marie-Eve Caron, Product Designer

1. Alternative content for rich media

Rich media content refers to any content that is not plain text: videos, audio files, images, graphs, etc.

- Non-text content includes an alternative text description
- Transcripts or captions are provided for prerecorded audio & videos
- Captions are provided for live videos
- Audio/Video control buttons are always visible
- Audio/Video content does not play automatically

2. Content

While out-of-the-box iMIS websites are WCAG compliant, special attention needs to be paid to the content inserted into copied websites.

- Content uses semantic HTML markup (headings, numbered lists, paragraphs, etc.)
- Content is clear and well structured
- Links use self-explanatory labels (“Become a member”, “Download annual report”, etc.) and do not use ambiguous descriptions (“Click here”, “Visit link”, etc.)
- Documents are accessible (PDF, Word, PowerPoint)

3. Themes and colors

- Color is not used to convey information (error messages, data graphs, etc.)
- Body text, large titles (18pt+), non-text controls, and hover states all have sufficient contrast
- Website is responsive and allows for 400% scaling

4. Online forms

While out-of-the-box iMIS forms are WCAG compliant, special attention needs to be paid to forms added or modified using custom code.

- All form fields have associated labels
- No device-dependent event handlers are used (MouseOver, DbClick, etc.)
- All clickable items include a text description

- Erroneous fields are clearly identified
- Error messages are described using plain text

5. General user-experience

- Website elements (navigation, buttons, etc.) are visually consistent and have a predictable behavior
- Features and instructions are accessible through more than one device and target more than one sense
- Time limits can be paused, extended, adjusted or is longer than 20 hours